

Andhra Paper Limited

Serving you with pride.

(Corporate Identity Number: L21010AP1964PLC001008)

Regd. Office: Rajamahendravaram – 533 105, East Godavari District, Andhra Pradesh, India. Tel: +91-883-2471831

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59TH ANNUAL GENERAL MEETING AND RECORD DATE

The 59th Annual General Meeting ("AGM" / "Meeting") of the Members of Andhra Paper Limited ("The Company") will be convened through Video Conferencing ("VC") / Other Audio Visual Means ("OAVM"), in compliance with the applicable provisions of the Companies Act, 2013 and Rules made thereunder, Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, read with General Circular No. 10/2022 dated December 28, 2022, General Circular No. 2/2022 dated May 5, 2022, General Circular No. 02/2021 dated January 13, 2021, Circular No. 20/2020 dated 15, 5, 2020, Circular No. 17/2020 dated April 13, 2020 and Circular No. 14/2020 dated April 8, 2020, issued by the Ministry of Corporate Affairs ("MCA Circulars"), Circular No. SEBI/HO/CFD/PoD-2/P/CIR/2023/4 dated January 05, 2023 issued by SEBI and other applicable circulars issued in this regard.

The 59th AGM of the Members of the Company will be held on Friday, August 11, 2023 at 11.30 A.M (IST) through VC / OAVM facility, being provided by M/s. KFin Technologies Limited ("Kfintech"), to transact the business that will be set forth in the Notice of the Meeting.

The electronic copy of the Annual Report 2022-23 (Annual Report) including Notice of 59th AGM (Notice / Notice of the AGM) and all the Statutory Reports will be available on the website of the Company at <https://www.andhrapaper.com/>, websites of the Stock Exchanges on which the securities of the Company are listed i.e., BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com respectively, and on the website of Kfintech at <https://evoting.kfintech.com/>.

The aforesaid documents will be sent electronically to those Members whose e-mail addresses are registered with the Company / Registrar & Transfer Agent ("Registrar") / Depository Participants (DPs). As per MCA and SEBI Circulars, no physical copy of the Notice and / or the Annual Report will be sent to any Member. Member may send an e-mail request to inward_ris@kfintech.com along with scanned copy of the signed request letter providing the email address, mobile number, self-attested PAN copy and Client Master copy in case of electronic mode / copy of share certificate in case of physical mode for receiving the Annual report including Notice of the AGM and the e-voting instructions.

For registration of e-mail addresses, the Members holding shares in demat form are requested to update the same with their respective DP and in case of Members holding the shares in physical form are requested to update the same with the Registrar by submitting form ISR-1.

The Company is pleased to provide remote e-voting facility through Kfintech, to all the Members to cast their votes on all Resolutions set out in the notice of the AGM. Additionally, the Company shall also provide the facility of remote e-voting during the Meeting, for the Members attending the AGM but who have not cast their vote during prescribed remote e-voting period. Detailed procedure for remote e-voting before the AGM / during the AGM is included in the Notice of the AGM.

The manner of remote e-voting by the Members holding shares in dematerialized mode, Physical mode and for the Members who have not registered their email address has been included in the notice of AGM.

The information about login credentials to be used and the steps to be followed for attending the AGM through VC / OAVM are also included in the Notice of the AGM.

The Members are requested to carefully read all the Notes set out in the Notice of AGM and in particular, instructions for joining the AGM, manner of casting votes through remote e-voting before or during the AGM.

The Members may note that the Board of Directors at their meeting held on May 8, 2023 have recommended a final dividend of Rs. 12.50 per share. The record date for the purpose of final dividend for fiscal year 2023 is Friday, August 04, 2023. The final dividend, if approved by the Members in the ensuing AGM, will be paid within 30 days from the date of declaration, through electronic mode to those Members who have registered their bank account details. Dividend Warrants (Demand Drafts) will be dispatched to the registered address of the Members who have not registered their bank account details.

Members are advised to register/update bank account details with their depositories (where shares are held in dematerialized mode) and with the Registrar (where shares are held in physical mode) to receive the dividend directly into their bank account. We urge to Members to utilize the National Electronic Clearing System mode for receiving dividend on time.

For ANDHRA PAPER LIMITED
sd/-

Bijay Kumar Sanku
Company Secretary

Place : Rajahmundry
Date : July 4, 2023